



Kimberly Mullins-Spano – Sales Associate and Asset Manager

Kimberly Mullins-Spano has been active in the South Florida real estate market for over 18 years having extensive sales and marketing experience with two of the largest regional builder/developers. Directing the sales and closings of over 3,500 units, Spano was responsible for completion of 25 residential communities, extending from Homestead to Orlando, representing over \$1 billion in home sales. Responsibilities included the management of all aspects of the home selling experience – from product development, community advertising, contract execution, homeowner & condominium association documents drafting & recording, and coordination of closings.

Supervising over 4,200 units, Kimberly Mullins-Spano personally managed 50 associations representing budgets of over \$22 million. Responsibilities for the Associations included budget management, invoicing, resident notices, collections, coordination with attorneys, expenses, contractor negotiations and organization of all required meetings. Further authority included developer representation on Community Development Districts as Board of Director member representing the interests of the developer and the community.

Kimberly Mullins-Spano's major business strengths include strong leadership, excellent communication skills, competent, strong team player, attention to detail, dutiful respect for compliance in all regulated environments and supervisory skills including hiring, termination, scheduling, training, payroll and other administrative tasks. All these attributes reinforce a clear vision to accomplish the tasks and goals of any client.

As a State of Florida licensed Realtor®, Community Association Manager (CAM), Certified Property Management Executive and Certified REO specialist, Kimberly Mullins-Spano's collective certifications and experiences are of great benefit to any buyer or seller, developer or financial institution that places the responsibility of asset management with **TQRE**.